|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| **Project** |  | **Boundaries** | | Lower | | Upper |
| **Chainage** | |  | |  |
| **Lot Number** |  | **Offsets** | Left |  | Right |  |
| **MITP Reference** |  | **Project Component** | |  | | |
| **Client** |  | **Description** | |  | | |
| **Consultant** |  | **BildGroup Engineer** | |  | | |
| **Material Source** |  | **BildGroup Supervisor** | |  | | |
| **Sub-Contractor Supervisor** |  | **Date Opened** | |  | | |

* **Insert the names and phone numbers of all required persons in the table above. Add NA if not applicable.**
* **All requirements within the ITP are to be signed off by the BildGroup Representative (Mandatory), Contractor & Consultant / Certifier (as required in the Specification).**
* **Ensure to break the project into Job Lots / Areas to guarantee the entire job is documented.**
* **Detail all Witness & Hold Points as per the Project Specification / Master Inspection & Test Plan.**
* **Ensure to allow sufficient notice prior to an inspection to the Client / Representative / Certifier.**
* **Ensure to provide any notes / comments that may lead to defects or substandard quality of products supplied. Take photographs to support documentation.**

| **Item** | **Sequence of Activities** | **Spec. Reference** | **Acceptance Criteria** | **Verification / Record** | **Witness / Hold Point** | **Frequency** | **Inspection & Verified by** | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Client** | **Subcontractor** | **BildGroup** |
| **1** | **Survey Set Out** | 703.15  703.14 | Superintendent to inspect and confirm set out.  **Tolerances:**  -0 to +10mm Line & Level  ≤5mm deviation from 3m straight edge | Superintendent | H |  |  |  |  |
| **Date**: | **Date**: | **Date**: |
| **2** | **Temperature** | 703.09 | Place concrete only between air temperature of 5°C to 35°C |  |  |  |  |  |  |
| **Date**: | **Date**: | **Date**: |
| **3** | **Bedding** | 703.19 | Bedding to design details but not less than 75mm compacted thickness.  Bedding moist prior to concreting. |  |  |  |  |  |  |
| **Date**: | **Date**: | **Date**: |
| **4** | **Surface Finish** | 703.23 | Steel trowel finish.  Slurry render placed within 30minutes of machine extrusion. |  |  |  |  |  |  |
| **Date**: | **Date**: | **Date**: |
| **5** | **Joints** | 703.24 | Transverse joints to be at regular intervals not exceeding 2.5m. Made with guillotine cutting between 40% to 70% of depth & tool finished to 5mm wide and 20mm depth. |  |  |  |  |  |  |
| **Date**: | **Date**: | **Date**: |
| **6** | **Conduit Markings** | 703.26 | Mark position of all conduit crossings with a tool into fresh concrete. |  |  |  |  |  |  |
| **Date**: | **Date**: | **Date**: |
| **7** | **Cracking of Concrete** | 703.28 | No surface cracks greater than .2mm  Cracked sections shall be removed to min length of 1m and new sections dowelled. |  |  |  |  |  |  |
| **Date**: | **Date**: | **Date**: |

|  |  |
| --- | --- |
| **Supporting Documents** | |
| **File Description** | **File Link** |
| Site Photos |  |
|  |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **ITP Completion / Acceptance** | | | |
| **Client Representative Name** |  | **BildGroup Representative Name** |  |
| **Client Representative Signature** |  | **BildGroup Representative Signature** |  |
| **Date** |  | **Date** |  |